



Circular

Division: Land and Property Information
No: 2007/11
Date: November 2007

Conversion of the Old Form Torrens register

The Department of Lands is officially registered in the Australian Business Register and also registered for GST. Its ABN is 21 804 973 362

LPI has commenced a project to convert the contents of the Old Form Torrens register to digital colour images. At the same time, the register will be audited to uncover any 'live' titles requiring conversion to the Integrated Titling System (ITS).

When will the project start and finish?

Digitised scanning of the Old Form register will commence in November 2007 and is scheduled for completion in 2008.

Old Form register books will be removed progressively from the public search area located in the basement of LPI's Queens Square, Sydney office, starting with Volume 1001.

Will I still be able to access the register?

Yes. Current procedures for searching or obtaining copies of missing registers will remain in place.

Customers requiring copies of folios in registers removed from the area for scanning or conversion action may apply for them at the counter in the Basement 1 public search area. A document tracking and management system has been put in place to monitor the movement of the records, so that requests for copies can be satisfied within 24 hours.

When will digital images of the contents of the register be available?

There will be a turnaround time of approximately two weeks between removal of the registers and issue of images of their contents. Initially the images will only be available over the counter at LPI's Queens Square office. Electronic delivery via all existing electronic service delivery channels is scheduled for implementation in the first quarter of 2008.

What are the benefits?

The digitisation of the Old Form register will benefit customers by enabling electronic access to its contents from anywhere at any time. As well, colour reproductions of documents will be available for the first time.

It will also enable LPI to meet its responsibilities under the *State Records Act* in respect to the conservation and preservation of these valuable and historical records. Following conversion, original Old Form registers will be forwarded to the State Records Authority to be maintained as State Archives.

Inquiries

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