



No. 2013/03

www.lpi.nsw.gov.au

Date: April 2013

Land and Property Information, a division of the Department of Finance and Services is officially registered in the Australian Business Register and also registered for GST. Its ABN is 84 104 377 806.

Serving subpoenas on LPI

On Monday 6 May 2013 LPI will be introducing some changes to its procedures for accepting and processing subpoenas.

All subpoenas to be served on LPI must be taken to Legal Services Reception on Level 3 at LPI's Sydney office located at 1 Prince Albert Road Queens Square. Subpoenas will no longer be accepted at LPI's Old System counter in Basement 1.

A lodgment fee (\$102.00 in 2012-13) applies to subpoenas and must be paid to cashiers located in the lodgment services area on the ground floor of LPI's Sydney office. Cashiers will then issue a receipt as proof of payment which must be produced when the subpoena is served at LPI Legal Services Reception.

LPI Legal Services will refer subpoenas to the relevant area of LPI for retrieval of the required official records or other document/s held by LPI. These will then be returned to LPI Legal Services, and dispatched to the appropriate court in accordance with the subpoena instructions.

Additional fees may be payable in certain cases, depending on the number of records or documents sought in the subpoena. In such cases LPI Legal Services will advise customers of the additional fee amount and how to make this payment.

Further Information

More information about LPI lodgment fees is available on LPI's website at:

http://www.lpi.nsw.gov.au/land_titles/fees.

General inquiries may be made by telephone to 1300 052 637 or by email to:

GeneralEnquiry@lpi.nsw.gov.au.